



Minutes of the first (1st) meeting of the 2020-2021 McCaig Elementary School Governing Board held on Tuesday, September 15, 2020 via ZOOM videoconferencing at 7 p.m.

Members Present: Lisa Cipriani, Cristin Filacouridis, Deborah Mortilliti, Eric Tanios, Jossie Tortorici, Karl Trottier, Parents; Eva Bletas, Kristin Crowdis, Ann Philion, Dan Strina, Teachers; Pat Gilmour; Daycare Representative; Marie-Soleil Lecompte, Monika Renner, Community Representatives

Alternate Members Present: Zina Fiore

Also present were: Richard Mason, Administrator

Regrets:

The Principal called the meeting to order at 7:04 p.m.

1.0 Recognition of visitors

The members introduced themselves.

2.0 Approval of the agenda

GB20200915-01 Karl Trottier MOVED THAT the agenda be accepted. Seconded by Ann Philion.

Carried UNANIMOUSLY

3.0 Approval of Secretary

GB20200915-02 Kristin Crowdis MOVED THAT Susan O’Keeffe be engaged as the recording secretary for the 2020-2021 school year. Seconded by Jossie Tortorici.

Carried UNANIMOUSLY

4.0 Election of Chair and Vice-Chair

Cristin Filacouridis nominated Jossie Tortorici for Chair, seconded by Lisa Cipriani – accepts – Congratulations - 😊

Lisa Cipriani nominated herself for Vice-Chair – Congratulations - 😊

5.0 Election of a Community Representative

GB20200915-03 Cristin Filacouridis MOVED THAT Marie-Soleil Lecompte and Monika Renner be named as the Community Representatives of McCaig Elementary governing board for the 2020-2021 school year. Seconded by Deborah Mortilliti.

Carried UNANIMOUSLY

6.0 Forms

6.1 Conflict of interest forms

Will be emailed to members, please sign and send back to the principal.

6.2 Judicial Form

Will be emailed to members, please sign and send back to the principal.

7.0 Approval of the Minutes of the meeting of June 18, 2020 and the Annual General Assembly

GB20200915-04 Dan Strina MOVED THAT the minutes of June 18, 2020 be approved as presented. Seconded by Cristin Filacouridis.

This motion was CARRIED on the following division:
For: 9
Abstain: 2

GB20200915-05 Lisa Cipriani MOVED THAT the minutes of the Annual General Assembly be approved as presented. Seconded by Eric Tanios.

This motion was CARRIED on the following division:
For: 6
Abstain: 5

8.0 Reports

8.1. Daycare

As e-mailed to members. Everything is going well.

- Numbers have gone up a bit since the report was written.
- In response to a question from Lisa Cipriani, the fact that students will be staying in school on ped days will not affect the budget as parents pay extra for the outings

8.2. SWLSB Parents Committee

As e-mailed to members.

9.0 New Business

9.1. Governing Board meeting dates

GB20200915-06 Eric Tanios MOVED THAT the dates for the 2020-2021 governing board meetings are, October 20, November 17, December 15, 2020, January 19, February 16, March 16, April 20 , May 18 and June 15, 2021 via ZOOM teleconferencing. Seconded by Lisa Cipriani.

Carried UNANIMOUSLY

9.2. Governing Board information guide

As e-mailed to members

9.3. Governing Board at the heart of a school

As e-mailed to members.

9.4. Governing Board and e-votes

As e-mailed to members.

9.5. Governing Board chart of scope-functions-powers

As e-mailed to members.

9.6. Functions and powers of Governing Board

As e-mailed to members

9.7. Governing Board timeline of proposals

As e-mailed to members.

9.8. McCaig Governing Board Manual

As e-mailed to members.

In response to a question from Lisa Cipriani, there is nothing very pressing in the manual that warrants changing. A couple of things could be added given the pandemic we are living.

Any parents who have approved medical exemptions for their children may remain on GB.

GB20200915-07 Kristin Crowdis MOVED THAT the McCaig Elementary governing board manual be approved as presented. Seconded by Eva Bletas.

Carried UNANIMOUSLY

9.9. Committee members

As e-mailed to members.

9.10. Approval of TFOMES to be fundraising arm of McCaig

At the next meeting TFOMES will decide how they will be fundraising for this school year.

Last year socks were purchased at a reduced price and there will be a good profit if they are all sold.

GB20200915-08 Ann Phillion MOVED THAT the governing board approves TFOMES to fundraise on behalf of McCaig Elementary for the 2020-2021 school year. Seconded by Dan Strina.

Carried UNANIMOUSLY

9.11. 2020-2021 McCaig Mesures

The principal explained the dedicated mesures that the school has received.

In response to a question from Lisa Cipriani, mesure 15029 Live, Animated and Safe Schools is brand new so the principal has no information so far. He will enquire and get back to the members.

Whereas the 2020-2021 Initial Budget Parameters provide a list of protected and dedicated measures to be transferred to schools and centres;

Whereas the Governing Board must adopt a resolution confirming the amounts transferred to the school/centre for each dedicated and protected measure;

Whereas school principals / centre directors have been informed of the budgetary rules for each applicable measure and of the respective, prescribed budgets allocated for transfer to each school / centre for the school year 2019-20;

Whereas the Resource Allocation Committee (RAC) has made its recommendation to the Council of Commissioners for distribution of some measures;

Whereas the school / centre's governing board adopts the annual budget as per the *Education Act (Chapter. 1-13.3, s.95, s.96.24)*; and

GB20200915-09 Karl Trottier MOVED THAT, on the recommendation of the school principal the amounts for the following budgetary measures have been transferred to the school for the 2020-21 school year; and

That the McCaig Elementary School Governing Board adopt the following confirmed amounts for each budgetary measure destined for the transfer to the school / centre:

	Budget Allocation
11024 Maternelle 4 ans à temps plein en milieu défavorisé – matériaux/ Pre-K Materials	\$20,000.00
15012 Aide alimentaire/ Social Solidarity	\$6,417.00
15024 Aide aux parents/ Parents Activities	\$2,158.00
15025 <i>Seuil minimal de services pour les écoles/ Minimal Service to Schools</i>	\$127,197.00
15029 Live Animated and Safe Schools	\$8,305.00
15031 Soutien à la mise en place d'interventions efficaces en prévention de la violence, de l'intimidation et pour favoriser un climat scolaire sécuritaire, positive, et bienveillant/ Anti-bullying	\$2,651.00
15103 Acquisition de livres et de documentaires/ Read in School	\$7,100.00
15104 Acquisition de livres de littérature jeunesse et d'ouvrages documentaires pour les classes de l'éducation préscolaire et du 1 ^{er} cycle du primaire/ Books for Youth	\$389.00
15186 Sorties scolaire en milieu culturel/ School Outings	\$15,060.00
15230 École Inspirante/ Accessible and Inspiring School	\$21,457.00
15312 Soutien à l'intégration en classe ordinaire des élèves handicapés ou en difficulté d'adaptation ou d'apprentissage/ Integration EHDA	\$5524.00
Total Measures 2020-2021	\$216,258.00

Seconded by Pat Gilmour.

Carried UNANIMOUSLY

9.12. Fire Drill

Notice was received from the fire department that they will not be visiting the schools for the annual fire drill. The staff and TC agreed internally that there should be a fire drill, but all the kids cannot be in the yard at the same time. McCaig will do 3 fire drills, one by cycle. These will occur next week or the week after.

9.13. Heating and ventilation project

As e-mailed to members. It has been confirmed that it will be starting in the spring and end around December. Included in this project is new heating ventilation and lighting systems converted to LED.

The first tender process for the outdoor classroom was not accepted as it was higher than what the architect projected. It went to tender again and a lower bid was received. It is possible that the outdoor classroom will be installed before Christmas, if not by the spring.

9.14. McCaig Emergency Protocol

As e-mailed to members. Please read through it.

Each school had to come up with an emergency plan in case there is a closure again this year. This plan was explained by the principal on how the students will be taught if there is a shut down. All of the teachers are in the process of showing the students what to do if there has to be distance education.

Whatever schedule your child has currently will be the schedule taught online should there be a shutdown. They will not get the same number of teaching hours, but will get what the ministry described as the minimal service to students should there be a shutdown. The principal allocated a ratio of these hours based on the number prescribed by the BSR. The students will

have a minimal number of independent work assigned to them to do as well. The teachers will decide where they are able to fit in the check in time according to their schedule of when they are teaching.

In response to a question from Jossie Tortorici, santé publique makes the decision on when a classroom or school will close. All students who do not have computers at home will be given one. All teachers have been given a laptop as well.

A suggestion was made to ask the teachers to email the parents to inquire who needs devices. It is being done delicately in order to ensure that families who actually need them get them, and not just because they want one. The principal has not discounted emailing parents.

There is a huge shortage of teachers, so if they start getting sick the principal is not sure who will be replacing them. The team teachers are working together and teaching each other so that they will be able to help if someone new has to step in.

9.15. Extra-Curricular Activities

A new protocol on ECAs and sports has been given. Depending on the colour level where the school is zone, is what ECAs or sports you can or cannot do. The baseline for stable groups is the classroom during the day, the buses and the daycare. Students can belong to 2 additional stable groups other than the baseline group. ECAs can be at lunch or after school.

As a TC and a staff it was decided that there will not be anything for September and it will be revisited in early October.

In response to a question from Lisa Cipriani should a student want to be in more than 2 activities they will be told no.

The teachers will decide if they want to run an activity, and after approval they will start their ECA. Each teacher running an ECA will have to come up with the plan to be sure that the safety and security is being followed. As of now RSEQ and intramural sports are not happening.

There are no ECAs from outside companies taking place until further notice.

10.0 Field Trips/Activities

11.0 E-votes

12.0 Correspondence

13.0 Adjournment

GB20200915-10 Jossie Tortorici MOVED THAT the meeting is adjourned 8:44 p.m. Seconded by Eric Tanios.

Carried UNANIMOUSLY

Minutes approved _____, 2020

_____ Chairperson _____ Principal

Respectfully submitted by:
Susan O'Keeffe, Recording Secretary