



Minutes of the fourth (4th) meeting of the 2019-2020 McCaig Elementary School Governing Board held on Tuesday, January 21, 2020 in the library at 7 p.m.

Members Present: Lisa Cipriani, Cristin Filacouridis, Marie-Soleil Lecompte, Deborah Mortilliti, Jeanie Jaber, Jossie Tortorici, Karl Trottier, Parents; Kristin Crowdis, Ann Philion, Dan Strina, Gautama Swaminadhan, Teachers

Alternate Members Present:

Also present were: Richard Mason, Administrator; Anne McMullon

Regrets: Pat Gilmour

The Chairperson called the meeting to order at 7:00 p.m.

1.0 Recognition of visitors

2.0 Approval of the agenda

Add: 6.3 Date change for Rosemere B Hockey Tournament

GB20200121-01 Gautama Swaminadhan MOVED THAT the agenda be accepted with addition. Seconded by Dan Strina.

Carried UNANIMOUSLY

3.0 Approval of the Minutes of the meeting of November 21, 2019

GB20200121-02 Lisa Cipriani MOVED THAT the minutes of November 21, 2019 be approved. Seconded by Ann Philion.

Carried UNANIMOUSLY

4.0 Reports

4.1. Principal

As e-mailed to members.

4.2. Financial Report

No report this month.

4.3. School Committee (PPO)

As e-mailed to members.

Working on Staff appreciation week and helping out for Carnival Week.

4.4. SWLSB Parents Committee

As e-mailed to members.

4.5. TFOMES

As e-mailed to members.

Year going very well.

Hockey Raffle fundraiser started.

Voted in favor of financial support to the outdoor classroom

5.0 New Business

5.1 SWLSB Budget Building Consultation

- Are you satisfied with the current allocation of resources for Operating Budget (labour expenditures, materials, services)
Click here to view operating budget PDF - Yes
 - Comments: Would like the measure for the homework assistance program back.
- Are you satisfied with the current allocation of resources for Investment Budget (facilities improvement, furniture, equipment)
Click here to view investment budget PDF. – No
 - Comments: Where is the 13% missing....\$2M not reported...this question is confusing.
- Rank, from 1 to 7, the level of importance on the following criteria to be considered for the allocation of resources:
 - Enrolment 3
 - EHDAA Clientele (Coded) 2
 - Students at Risk 1
 - Socio economic index (IMSE) 7
 - Geography (distance) 4

- Regional needs (rural, urban) 5
 - Square meter of the school/centre 6
- Please choose 3 budgetary priorities for Orientation 1 of the Commitment to Success Plan: ORIENTATION 1: Retain and support quality employees:
 - Professional development and growth (Ex: training of stress management, special needs, etc)
 - Performance Appraisal System
 - Training workshops for employees (Ex: skill based, excel, PowerPoint, etc)
- Please choose 3 budgetary priorities for Orientation 2 of the Commitment to Success Plan: ORIENTATION 2: Offer students a variety of choices through 21st-century programs and curriculums.
 - Development of Special Programs
 - Special Education (EHDA)
 - Extracurricular activities
- Please choose 3 budgetary priorities for Orientation 3 of the Commitment to Success Plan: ORIENTATION 3: Develop a learning and working environment that promotes health, safety and well-being.
 - Promote Digital Citizenship
 - Building repairs and maintenance
 - Encourage social/emotional/academic development
- Please choose 3 budgetary priorities for Orientation 4 of the Commitment to Success Plan: ORIENTATION 4: Increase the level of literacy competencies among the adult population on the school board's territory.
 - Night programs/flexible programs
 - Distance education
 - Other (please specify):
 - Subsidized childcare for single parents to attend school
- Please choose 3 budgetary priorities for Orientation 5 of the Commitment to Success Plan: ORIENTATION 5: Engage students in physical activities 60 minutes a day.
 - Playground equipment
 - Coaching, training, guest speakers
 - Upgrade sporting facilities (gymnasiums and sports fields)

GB20200121-03 Karl Trottier MOVED THAT the 2020-2021 budget building be approved as submitted. Seconded by Kristin Crowdis.

Carried UNANIMOUSLY

5.2. Governing Board Approval of the Academic and Career Guidance (ACGC) Content

Documents e-mailed to members and explained by Mr. Mason and Dan Strina.

GB20200121-04 Ann Philon MOVED THAT the Academic and Career Guidance (ACGC) Content be approved. Seconded by Kristin Crowdis.

This motion was CARRIED on the following division:
For: 9
Against: 2

5.3. Enrolment Criteria

Document discussed. There are no comments from the McCaig GB.

5.4. Outdoor Classroom Project

Plans and drawings of the outdoor classroom project e-mailed to members and discussed.
The McCaig Elementary Governing Board unanimously supports this project.

5.5. Summer Camp Rental

Contract # 161-2020-06-24; Académie des Arts et Sports, for use of the McCaig Elementary School's gymnasiums (2) and six (6) classrooms for a SUMMER CAMP from June 24, 2020 to End: August 25, 2020; Monday to Friday between 7:00 am and 6:00 pm.

Mr. Mason was asked to tell the camp that it is public grounds and anyone is allowed to play in the park.

GB20200121-05 Karl Trottier MOVED THAT the summer camp rental be approved. Seconded by Cristin Filacourdis.

Carried UNANIMOUSLY

5.6. McCaig 2020-21 Subject Time Allocation (STA)

STA document e-mailed to members. It is status quo for next year.

GB20200121-06 Jeanie Jaber MOVED THAT the 2020-2021 Subject Time Allocation be approved. Seconded by Kristin Crowdis.

Carried UNANIMOUSLY

5.7. PSD feedback on McCaig’s ABAV plan

As e-mailed to members for information. McCaig met all of the criteria and expectations in regards to the plan.

5.8. Zones of Regulation Parent Information Session

Monday, January 27 – info session for parents on the zones of regulation.

5.9. Open House

Saturday, January 25 – Open House. Parents are needed to volunteer for guiding potential parents through the school.

5.10 Revision of the 2019-2020 timetable

As e-mailed to members. Mr. Mason explained the revision to the timetable.

GB20200121-07 Cristin Filacouridis MOVED THAT the revision of the 2019-2020 timetable be approved. Seconded by Deborah Mortilliti.

Carried UNANIMOUSLY

5.11 Piccola Gioia – Parent Survey

The parents on the PPO would like to send out a survey to parents to assess the cafeteria service. This is the year that McCaig can research and entertain other options from new caterers. If members have comments on the survey please send them to the Chair and she will forward them to PPO.

GB20200121-08 Kristin Crowdis MOVED THAT the PPO can send a survey to parents asking about the satisfaction of Piccola Gioia. Seconded by Deborah Mortilliti

Carried UNANIMOUSLY

6.0 Field Trips/Activities

6.1 Carnival Activity K-3

K and Cycle one teachers met last week to discuss Carnival Day. It will be held on Thursday, February 27 at school. Indoor and outdoor activities are being planned. All costs for the day will be covered by the Inspiring Schools Grant, therefore, there will be no charge to parents.

6.2 Tubing Cycle 2 and 3

Winter carnival tubing day; Glissades des Pays d’en haut; Thursday, February 27; 9 a.m. to 3:15 p.m.; Ratio 1:15; Zero cost to students, covered through the Inspiring Schools Grant; helmets at the parent’s discretion.

Lisa Cipriani commented that the ratio seems high for this type of activity. Ann Philion assured her that there are so many adults around that it has never been an issue.

GB20200121-09 Karl Trottier MOVED THAT the tubing activity be approved. Seconded by Ann Philion.

This motion was CARRIED on the following division:
For: 10
Abstain: 1

6.3 Date change for Rosemere B Hockey Tournament

From February 17 to February 25.

GB20200121-10 Gautama Swaminadhan MOVED THAT the date change for the hockey tournament be accepted. Seconded by Lisa Cipriani.

Carried UNANIMOUSLY

7.0 E-votes

7.1 Ski Marathon

Grades 5 & 6

Grade 5 is the prioritized grade level. If there are spots available after all grade 5 students have been informed then Ms. Kristin will make the trip available to grade 6 students. Attendance is on a first come first served basis.

Great Canadian Ski Marathon School event; Montebello; Friday, Feb. 7, 2020; no cost to students; during school day
On the Jan 27th, a Ped day, students will go to the former Rosemere Golf course to practice skiing on a trail,

GB20200108 Jossie Tortorici MOVED THAT the ski marathon activity be approved.

Carried

7.2 Passion Soccer

10 weeks; Week of January 29th to Week of April 8th; Wednesday's at McCaig school gym at 3:40 to 4:40; Girls and Boys from Grade 1 to Grade 6; \$110 taxes included.

GB20191212 Jossie Tortorici MOVED THAT the Passion Soccer activity be approved.

Carried

8.0 Correspondence

8.1. Pick up zone safety

Lisa Cipriani brings this from a staff member who said that the end of the day pick up parents are socializing and not coming to the gate to get their child. Could parents be reminded that they need to be visible to their children when picking them up? Mr. Mason will send an e-mail to parents.

8.2. Ice in the school yard / pick up area

In response to a question from Lisa Cipriani, the procedures for the caring of the buildup of ice in the pick-up area and school year are the same as always. If Mr. Mason arrives and it is icy, he calls the company and they are generally there before the first recess. In the spring once the ground is solid enough, they come and pick it up. There are also bins with sand.

8.3. SWL Foundation Gala

Mentioned in principals report.

9.0 Adjournment

Next meeting February 20, 2020

GB20200121-11 Gautama Swaminadhan MOVED THAT the meeting is adjourned 9:15 p.m. Seconded by Dan Strina.

Carried UNANIMOUSLY

Minutes approved _____, 2019

_____ Chairperson _____ Principal

Respectfully submitted by:
Susan O'Keeffe, Recording Secretary