



Minutes of the sixth (6th) meeting of the 2019-2020 McCaig Elementary School Governing Board held on Thursday, May 12, 2020 at 7 p.m. via ZOOM conferencing.

Members Present: Lisa Cipriani, Cristin Filacouridis, Jeanie Jaber, Deborah Mortilliti, Jossie Tortorici, Karl Trottier, Parents; Kristin Crowdis, Ann Phillion, Dan Strina, Gautama Swaminadhan, Teachers; Pat Gilmour, Daycare; Marie-Soleil Lecompte, Community Representative

Alternate Members Present: Angela Placentino

Also present were: Richard Mason, Sarah Lefebvre-Gauthier, Administrators; Anne McMullon, Commissioner

Regrets:

The Chairperson called the meeting to order at 7:01 p.m.

1.0 Recognition of visitors

2.0 Approval of the agenda

GB20200514-01 Cristin Filacouridis MOVED THAT the agenda be accepted with addition. Seconded by Pat Gilmour.

Carried UNANIMOUSLY

3.0 Approval of the Minutes of the meeting of February 20, 2020

GB20200514-02 Jeanie Jaber MOVED THAT the minutes of February 20, 2020 be approved. Seconded by Ann Phillion.

This motion was CARRIED on the following division:

For: 9

Abstain: 2

4.0 Reports

4.1. Principal

- The Premier announced this afternoon that school will not be open for students until September.
- Parents will be refunded in full for the Quebec City trip once the money is received back from the travel agency.
- No money was paid out by parents for the Ottawa trip. The deposit was paid through the la Diperie fundraising. The school will be refunded and it will be put back into that trip account.
- The School Board is waiting for directive from the ministry on the reimbursement of school fees. Whatever is decided, all schools in the province will be reimbursed in the same way.
- Parents will receive a credit for lunch meals that were pre-paid.
- Parents should request a refund if they paid for after school activities. If they have any problems they should get in touch with Mr. Mason is.
- There is no requirement for teachers to have ZOOM classes every day. Many are doing it but it is up to them what format they want to use to communicate with their students. Tool-kits are received and distributed to students every week. Dan Strina responded that there are many teachers going online various days of the week.

4.2. Financial Report

No report

4.3. School Committee (PPO)

No report

4.4. SWLSB Parents Committee

As e-mailed to members.

4.5. TFOMES

No report

5.0 New Business

5.1. 2020-21 McCaig Calendar

The proposed 2020-2021 calendar was e-mailed to members. It has passed through teacher council and staff.

In response to a question from Cristin Filacouridis, the calendar was made under the assumption that school will start as planned however if anything changes the GB can revisit the calendar at that time.

In response to a question from Lisa Cipriani the annual general meeting will be the same night. With the adoption of Bill 40 it is the understanding right now that all parent positions will be open. Anyone who was elected this year for their two-year term will have to be reelected.

GB20200514-03 Kristin Crowdis MOVED that the 2020-2021 McCaig calendar be approved as presented. Seconded by Gautama Swaminadhan.

Carried UNANIMOUSLY

5.2. 2020-21 Daily Schedule

The proposed schedule was sent by e-mail to members.

The changes to the daily schedule are:

- Lunch time will be a 60 minutes. The extra time will increase the lunch supervision fees. The teachers felt strongly that the school is better off organizing a 60 minute lunch period.
- When the bell rings at the end of the last period it signifies the end of the school day. The 5-minute preparation for departure was removed.
- The 5-minute passing time at the two recesses has been removed.

GB20200514-04 Jeanie Jaber MOVED THAT the 2020-2021 daily schedule be approved as presented. Seconded by Karl Trottier.

Carried UNANIMOUSLY

5.3. School Organizations 2020-21

Information document e-mailed to members on class groupings and explained by the Principal.

In response to a question from Lisa Cipriani, as far as Mr. Mason knows, the processing out of zone (OOZ) requests will not be handled any differently because of reduced capacity in September. He has not been given any new information about the processing of these requests.

5.4. Code of Conduct 2020-21

As e-mailed to members. Included in this year's code of conduct is:

- A page about the zone of regulations explaining to parents what it is.
- A permission to use photo page so that when the code of conduct is signed, teachers will tear it out and keep it in their own binder.

GB20200514-05 Kristin Crowdis MOVED THAT the 2020-2021 code of conduct be approved. Seconded by Ann Philion.

Carried UNANIMOUSLY

5.5. 2020-2021 School Fees

Workbook Fees

As e-mailed to members and explained by the principal.

In response to q question from Lisa Cipriani, the Social Studies workbook is called Escale.

GB20200514-06 Dan Strina MOVED THAT the 2020-2021 workbook fees be approved. Seconded by Karl Trottier.

Carried UNANIMOUSLY

All Fees charged to parents per grade level

As e-mailed and explained by the principal.

- Fees have gone up because the length of lunch time was increased and requires longer supervision. The cost to pay the lunch time supervision employees is divided by the number of students. There are 3 new hires for next school year because of the addition of the PreK. The difference from last year to this year is about 35\$. There is no profit made on school fees charged to parents. Although there are not that many more students next year, there are more groupings. The students who go home for lunch are not charged supervision fees.
- The cost of the books reflects just the unit cost of the item and not the tax and delivery fees.

GB20200514-07 Dan Strina MOVED THAT the 2020-2021 school fees be approved. Seconded by Karl Trottier.

Carried UNANIMOUSLY

5.6. Agenda 2020-2021

As e-mailed to members for information.

The K and Grade 1 agenda is different in price because the pages are different and the purchase volume is not the same as Grades 2 to 6.

6.0 Field Trips/Activities

7.0 E-votes

8.0 Correspondence

8.1. Ville de Rosemere – Crosswalk

Letter emailed to members. The principal is waiting for them to fulfil these improvements.

8.2. Staff monitoring procedure at drop off and pick up

Lisa Cipriani brought forward a comment that she received from a parent who feels that there is a safety issue when the morning bell rings. When the gates are closed and students are headed into the building, the administration walks towards the school with their backs turned to the students. The parent suggested that one administrator should go through the school yard to be sure that all students have entered the building.

Dan Strina commented that the protocol for parents who have concerns is to go through the administration or the GB Chair in order to bring these issues to a meeting.

Moving forward, if any parents or staff have concerns they would like brought to GB, they should not relay them through parent members. Members are asked to tell them that they should send an e-mail to the chair in order to get on the agenda.

Mr. Mason went on to say that it is always preferable if parents or staff have concerns to address them with the administration first.

9.0 Adjournment

Next meeting will be in June.

Commissioner Anne McMullon entered the meeting at 8:00 p.m.

Jeannie Jaber commented that because the comedy night has been cancelled and this is a major fundraiser for the school, could they hold two next year. Kristin Crowdis responded that they book the comedy night based on the available dates from Externat Sacré Coeur.

GB20200514-08 Karl Trottier MOVED THAT the meeting is adjourned 8:05 p.m. Seconded by Dan Strina.

Carried UNANIMOUSLY

Minutes approved _____, 2020

_____ Chairperson _____ Principal

Respectfully submitted by:
Susan O'Keeffe, Recording Secretary