



**Minutes of the seventh (7<sup>th</sup>) meeting of the 2019-2020 McCaig Elementary School Governing Board held on Thursday, June 18, 2020 at 7 p.m. via ZOOM conferencing.**

---

**Members Present:** Lisa Cipriani, Cristin Filacouridis, Deborah Mortilliti, Jossie Tortorici, Karl Trottier, Parents; Ann Philion, Dan Strina, Gautama Swaminadhan, Teachers; Pat Gilmour, Daycare; Marie-Soleil Lecompte, Community Representative

**Also present were:** Richard Mason, Administrator; Anne McMullon, Commissioner

**Regrets:** Jeanie Jaber, Kristin Crowdis

---

The Chairperson called the meeting to order at 7:03 p.m.

**1.0 Recognition of visitors**

**2.0 Approval of the agenda**

**GB20200618-01** Cristin Filacouridis MOVED THAT the agenda be accepted. Seconded by Pat Gilmour.

Carried UNANIMOUSLY

**3.0 Approval of the Minutes of the meeting of May 14, 2020**

**GB20200618-02** Karl Trottier MOVED THAT the minutes of May 14, 2020 be approved. Seconded by Ann Philion.

Carried UNANIMOUSLY

**4.0 Reports**

**4.1. Principal**

As emailed to members and explained by the Principal.

In response to a question from Lisa Cipriani the allocation for attendant hours has not been determined yet for the next school year. It is reviewed yearly and the principal is expecting an increase. The Special Education Technician positions posts will be posted.

**4.2. Financial Report**

No report.

In response to a question from Dan Strina, the end of year financial report is not determined yet. Given that parents were refunded for part of March, April and May for school fees could have an impact.

**4.3. School Committee (PPO)**

No report

**4.4. SWLSB Parents Committee**

As e-mailed to members.

**4.5. TFOMES**

No report

**5.0 New Business**

**5.1. 2020-21 school budget**

WHEREAS, in accordance with Section 95 of the Education Act, the governing board is responsible for adopting the school's annual budget as proposed by the principal;

WHEREAS, in accordance with Section 96.24 of the Education Act, the school budget must maintain a balance between expenditures, on the one hand, and the financial resources allocated to the school by the school board and the school's own revenues, on the other;

**GB20200618-03** Gautama Swaminadhan MOVED THAT, in accordance with the 2020-2021 Budget Parameters, the governing board of McCaig Elementary School, adopt the school budget for the 2020-2021 school year, as presented by the school Principal, which forecasts revenues of \$235,949.00 and expenditures of \$235,949.00;

AND THAT the budget be submitted to the Sir Wilfrid Laurier School Board for final approval. Seconded by Karl Trottier.

Carried UNANIMOUSLY

In response to a question from Gautama Swaminadhan, the GB allocation is given based on student population and is used for the running of the meeting.

## 5.2. 2020-21 School Supply Lists (pre k to 6)

As emailed to members.

- The new format for supply lists using a government approved software and required to be used was presented. Each grade has their own list.
- In response to a question from Lisa Cipriani, personal protection items can be sent in by parents should they want. The use of water and soap will be encouraged rather than the use of hand sanitizer. Hand sanitizer will be available but is hesitant to use for younger students. Students will be encouraged to behave appropriately to maintain safety and wash hands often.

**GB20200618-04** Gautama Swaminadhan MOVED THAT the 2020-2021 school supply lists be approved as presented. Seconded by Deborah Mortilliti.

Carried **UNANIMOUSLY**

## 5.3. Bill 40 overview

As emailed to members and presented by the principal.

- Governing boards need to be created before September 18.
- Last meeting of the council of commissioners is in September, then the election process begins. The plan is to do the same for the voting process. Each ward will have a polling station and tax payers will go and vote for the person in their ward, similar to the way it was previously.
- As of now, there is no changes or postponement of the elections due to COVID-19. They could possibly have mail in ballots.
- General assembly will be done at curriculum night at the end of August.
- In response to a question from Dan Strina, the wards being used at the same as the previous elections.
- In response to a question from Cristin Filacourdis, the training will be likely be given through the Secretary General's office.

## 5.4. ECA revised doc

A modified schedule was emailed to members and presented by the principal.

## 5.5. ABAV end of year report

As emailed to members and presented by the principal.

## 5.6. Project ESE 161 heating and Ventilation

As emailed to members and presented by the principal.

- Once again the project has been postponed to spring 2021. Engineers have been in the building to do a thorough analysis. The MR department knows what there is in place and what is needed.
- The south facing area of the building gets extremely hot and it looks like thermo-pumps will be installed on the roof.

## 6.0 Field Trips/Activities

## 7.0 E-votes

## 8.0 Correspondence

## 9.0 Adjournment

The chairperson and the principal thanked the members for a great year.

McCaig has always worked on embracing diversity and inclusiveness. As a community and as a school, our goal is to develop an understanding and mindset that is needed to put an end to discrimination and racism. We will continue to do better and be better giving our students a solid foundation in sympathy, self reflection, and honouring the uniqueness of every classmate.

**GB20200618-05** Karl Trottier MOVED THAT the meeting is adjourned 7:42 p.m. Seconded by Dan Strina.

Carried **UNANIMOUSLY**

Minutes approved \_\_\_\_\_, 2020

\_\_\_\_\_  
Chairperson \_\_\_\_\_ Principal