



Minutes of the first (1st) meeting of the 2021-2022 McCaig Elementary School Governing Board held on Thursday, September 30, 2020 via ZOOM videoconferencing at 7 p.m.

Members Present: Cristin Filacouridis, Maral Halebi, Melissa Mancuso, Deborah Mortilliti, Eric Tanios, Karl Trottier, Parents; Eva Bletas, Ann Philion, Dan Strina, Teachers; Pat Gilmour; Daycare Representative; Marie-Soleil Lecompte, Monika Renner, Community Representatives

Alternate Members Present: Pina Caltigirone

Also present were: Richard Mason, Sarah Lefebvre-Gauthier, Administrators

Regrets: Vicki Fraser

The Principal called the meeting to order at 7:04 p.m.

1.0 Recognition of visitors

The new members introduced themselves.

2.0 Approval of the agenda

GB20210930-01 Dan Strina MOVED THAT the agenda be accepted. Seconded by Ann Philion

Carried UNANIMOUSLY

3.0 Approval of Secretary

GB20210930-02 Dan Strina MOVED THAT Susan O’Keeffe be engaged as the recording secretary for the 2021-2022 school year. Seconded by Cristin Filacouridis.

Carried UNANIMOUSLY

4.0 Election of Chair and Vice-Chair

Cristin Filacouridis nominated herself, seconded by Dan Strina – accepts – congratulations

Cristin Filacouridis nominated Deborah Mortelliti, seconded by Ann Philion – accepts - congratulations

5.0 Election of a Community Representative

GB20210930-03 Dan Strina MOVED THAT Marie-Soleil Lecompte and Anne McMullon be named as the Community Representatives of McCaig Elementary governing board for the 2021-2022 school year. Seconded by Karl Trottier.

Carried UNANIMOUSLY

6.0 Forms

6.1 Conflict of interest forms

Emailed to members, please sign and send back to the school secretary.

6.2 Judicial Form

Emailed to members, parent and community representative members, please sign and send back to the school secretary.

7.0 Approval of the Minutes of the meeting of June 15, 2021 and the September 15, 2021 Annual General Assembly

GB20210930-04 Dan Strina MOVED THAT the minutes of June 15, 2021 be approved as presented. Seconded by Cristin Filacouridis.

This motion was CARRIED on the following division:

For: 8

Abstain: 2

GB20210930-05 Melissa Mancuso MOVED THAT the minutes of the September 15, 2021 Annual General Assembly be approved as presented. Seconded by Maral Halebi.

This motion was CARRIED on the following division:

For: 5

Abstain: 5

8.0 Reports

8.1. Principal

As emailed to members. The principal updated the members on:

- Outdoor classroom
- Planting new trees in the schoolyard
- New play structure for the schoolyard
- Extra-curricular activities
- School photos
- Heating and ventilation project

Changes to terms and report cards for 2021-22

- 40 % ponderation for Term 1 (August 2021 – January 2022)
- 60 % ponderation for Term 2 (February-June 2022).

Communications and Report Cards:

- First written communication (Progress Report) distributed by November 19, 2021
- First report card by January 28, 2022
- Second written communication (Progress Report) by April 22, 2022
- Second report card by July 10, 2022

Our first of our two Parent/Teacher Interview nights will be on Tuesday, Nov. 23 with a Pedagogical Day scheduled for Wednesday the 24th.

The end of Term 1 will be on Friday, January 14, 2022. The First Term Report Cards will be sent out to parents on Friday, January 28. Our second Parent Interviews will be held on Thursday, February 3.

Masks 2021-22

- Students in grades 1 through 6 are required to wear a mask/face covering in class, on the bus, in common areas and when travelling from one location to another within the building. NEW - Preschool students are now required to wear masks on the bus.
- Students are not required to wear a mask in the schoolyard.

NEW - Students in Phys. Ed. must now wear a mask unless a two-meter distance can be maintained.

In response to a question from Karl Trottier, masks will be provided to PreK and K to wear on the bus at the end of the day. They will be given one to take home with them to wear in the morning. Bus drivers will have a box of masks in case the student does not have any. The principal has ordered lanyards for the students with an easily detachable clasp at the back that comes apart if needed. The students do not have to wear masks if they do Phys ed outdoors.

Classroom arrangement 2021-22

- Stable class-groups (class-bubbles) will not be back.
- All subjects, except gym and occasionally science, will be taught in one class as much as possible.
- Teachers will move from class to class.
- Students stay in one location, using the same desk, as much as possible.
- Social/physical distancing is not required between students.
- Physical distancing is not required between students in the same homeroom group.

2021-22 approval of outings by students locally

- The GB is being asked to approve, in advance, supervised local outings by students for the 2021-22 school year.
- This would include outings such as walking to RHS during the school day for a play or music concert for example. It would also include the local arena, Charbonneau Park and other "local" outings of this type etc.
- Parent notification/permission would, as usual, always be required in advance of the outing.
- Should a local outing involve a cost to parents it would be brought to Governing Board for approval.
- Students would at all times be accompanied and supervised by teachers and staff during these local outings.

GB20210930-06 Melissa Mancuso MOVED that the supervised local outings be approved as presented. Seconded by Maral Halebi.

Carried **UNANIMOUSLY**

8.2. Daycare

As e-mailed to members. Everything is going well.

GB20210930-06 Melissa Mancuso MOVED that the daycare report is approved as presented. Seconded by Karl Trottier.

Carried UNANIMOUSLY

9.0 New Business

9.1. Governing Board meeting dates

GB20200915-07 Pat Gilmour MOVED THAT the dates for the 2021-2022 governing board meetings be the third Thursday of the month except for October which is October 28. (October 28, November 18, December 16, 2021; January 20, February 17, March 17, April 21, May 19, June 16, 2022) Seconded by Karl Trottier.

Carried UNANIMOUSLY

9.2. Governing Board at the heart of a school

As e-mailed to members.

9.3. Governing Board and e-votes

As e-mailed to members.

9.4. Governing Board chart of scope-functions-powers

As e-mailed to members.

9.5. Functions and powers of Governing Board

As e-mailed to members

9.6. McCaig Governing Board Manual

As e-mailed to members.

GB20210930-08 Maral Halebi MOVED THAT the McCaig Elementary governing board manual be approved as presented. Seconded by Eva Bletas.

Carried UNANIMOUSLY

9.7. Committee members

As e-mailed to members.

9.8. Approval of TFOMES to be fundraising arm of McCaig

GB20210930-09 Dan Strina MOVED THAT the governing board approves TFOMES to fundraise on behalf of McCaig Elementary for the 2021-2022 school year. Seconded by Karl Trottier.

Carried UNANIMOUSLY

9.9. 2020-2021 McCaig Measures

The principal explained the dedicated measures that the school has received.

Whereas the 2021-2022 Initial Budget Parameters provide a list of protected and dedicated measures to be transferred to schools and centres;

Whereas the Governing Board must adopt a resolution confirming the amounts transferred to the school\centre for each dedicated and protected measure;

Whereas school principals / centre directors have been informed of the budgetary rules for each applicable measure and of the respective, prescribed budgets allocated for transfer to each school / centre for the school year 2021-22;

Whereas the Resource Allocation Committee (RAC) has made its recommendation to the Council of Commissioners for distribution of some measures;

Whereas the school / centre's governing board adopts the annual budget as per the *Education Act (Chapter. 1-13.3, s.95, s.96.24)*; and

GB20210930-10 Karl Trottier MOVED THAT, on the recommendation of the school principal the amounts for the following budgetary measures have been transferred to the school for the 2021-2022 school year; and

That the McCaig Elementary School Governing Board adopt the following confirmed amounts for each budgetary measure destined for the transfer to the school / centre:

- **Pre-K Materials | 11024** This measure is for the purpose of purchasing educational materials for pre-k. **9000.00\$**
- **On the Move | 15023** This measure aims to promote physical activities. **7352.00\$**
- **Minimal Service to Schools | 15025** This measure is to provide a base of complementary services by the schools in order to meet the needs of the students in learning, provide support and follow-up. **140 080.00\$**
- **Anti-Bullying | 15031** This measure is to promote the ABAV plan, foster a safe and conducive learning environment. **2871.00\$**
- **Read in School | 15103** Measure for the purchase of books, resources, reading material. **7266.00\$**
- **Accessible and Inspiring Schools | 15230** This measure is to support schools and students to engage in cultural activities, educational outings, projects, promoting physical activities and entrepreneurship. It could also be spent on course materials, software, etc. **22 021.00\$**
- **Cultural School Outings | 15186** This measure is for school trips in a cultural milieu/guest speakers etc. (Culture à l'École). **16 236.00\$**
- **Integration EHDAA | 15312** This measure aims to support students integrating into regular settings, promote a safe learning environment, enhance social development, and all other initiatives promoting learning. (Spec Ed Tech and attendant hiring's). **5587.00\$**
- **Books for Youth | 15104** Purchases of books, resources, reading materials (numerical or printed) from accredited bookstores. **480.00\$**
- **Daycare Preparation Time | 30017** May be used to release daycare personnel to meet outside of daycare hours or to attend training sessions/workshops etc. **2673.00\$**
- **Animated and Safe Schools | 15029** Outings, activities, busses, guest speakers. **15 922.00\$**
- **Wellness | 15022** Promoting health and healthy lifestyles. **6880.00\$**
- **Social Solidarity | 15012** Purchase of food and beverages respecting the orientations of the politique-cadre Pour un virage santé à l'école; breakfast, lunch, and snacks. Allocation à priori. (IMSE 7, 8, 9, 10) **7154.00\$**
- **Parent Activities | 15024** Support to parents, promotion of school life and challenges. Organization of speakers, conferences on the topic of cognitive development, academics (Math, ELA). Allocation à priori. **2328.00\$**
- **Support for consolidation of learning | 15021** Funding to support students at risk, students experiencing difficulty because of Covid. Homework assistance, attendant support, materials etc. (3 volets). **30 106.00\$**

Seconded by Eva Bletas

Carried UNANIMOUSLY

9.10. McCaig Emergency Protocol

- The emergency protocol plan should the school have to go to distance learning was emailed to members. It describes the plan of action. Please read through it.
- When and if they go to distance learning they follow their regular school schedule but the periods are reduced to what the government mandate is.
- Eric Tanios requested if possible that the teachers all use the same link for the day rather than sending a different one for each subject.
- A lengthy discussion took place on the organization of zoom links for students.
- Several suggestions to make life easier for parents should their child's class go into isolation were made. Maral Halebi will share with members what her document looked like last year. She prepared a google doc for her son with color codes as the subjects with each link next to it. It worked well for her grade 1 child all year as he was in the virtual campus.

9.11. Extra-Curricular Activities

As e-mailed to members.

9.12. 2020-2021 GB Annual Report

As e-mailed to members.

10.0 Field Trips/Activities

10.1 Everblast

Grade 6 students after school and evening teambuilding with Everblast; activities from 4:00 to 9:00 p.m., with a supper break at 6:00; April 7, 2022; Ratio 1:22; \$ 25.29 per student covered by the school under the social solidarity measure.

Everblast used to be known as Dynamix and they have worked in our school board for many years.

GB20210930-11 Dan Strina MOVED THAT the Everblast activity be approved as presented. Seconded by Eva Bletas.

Carried UNANIMOUSLY

10.2 Hip Hop

Tuesdays, October 5, 12, 19, 26, Nov 2, 9; After school from 3:40-4:40; \$80/each.

- These would be held in the gym as there is no other place that can be used.
- Dan Strina mentioned that Monday to Thursday after school could be problematic because of other sports. He suggested that Friday afternoon would be best for this activity. He went onto say that he will not be using the gym for sure on Wednesdays so that would also be a good day. The principal will propose Wednesdays to the Hip Hop instructor and if this day should interfere with sports that Ms. Kristin will be running, it will be on Monday.
- Students are required to wear masks.

GB20210930-12 Deborah Mortilliti MOVED THAT the Hip Hop activity be approved as presented. Seconded by Ann Philion.

Carried UNANIMOUSLY

11.0 E-votes

Grades 4-5-6, McCaig Gladiators ice hockey team, Intramurals & Festival - 2021-2022 season, Rosemere Arena, Place Bell Arena (Laval), other Arena's (TBD)

RSEQ Sport-Laval league with Laval Elementary Sir Wilfrid Laurier School Board teams

- Wed November 24th 2021, Wed December 15th 2021, Wed February 23rd 2022, Wed March 16th 2022, Wed March 30th 2022
- at Place Bell, Laval - Sport Laval 8:30 am to 3:00 pm.

HOME games and Intramural Games take place after school on:

- Wednesdays--- afterschool 3:45-5:00 pm at the Rosemere Arena – (15 weeks)
- Oct 20th, Oct 27th, Nov 3rd, 10th, 17th, Dec 1st, 8th, Jan 5th, 12th, 26th, Feb 2nd, 9th, 16th, Mar 23rd

McCaig Gladiators Winter Classic Ice Hockey Festival FEB (TBD) (all day)

- Team Japan, (TBD) & Team France (McCaig Hosting Feb dates TBD) and other dates (TBD) (College Stanislas Tournament (TBD), Selwyn House Tournament (TBD))
- Acad Juillet tournament (TBD)}
- Away games – (Dates-TBD) occasionally leaving early at 2:25 pm

Teachers 1 + 3 parent volunteers, Ratio 1:15

- Tryouts - \$20 to determine if they get selected for the team
- 2 - McCaig Gladiators TEAM (grades 4,5 & 6)
- \$330 Gladiator's Team member, (includes ice-rental, referee fees, etc)
- Break down for the \$330 - 14 x 15\$= Wednesdays after school \$210
- 6 x \$20= SWLSB tournament days --\$120

GB20211013-01 Cristin Filacouridis MOVED THAT the McCaig ice hockey team activities be approved as presented.

Carried

McCaig Gladiators basketball teams- 2021-2022 season; 1 boys team & 1 girls team

- The SWLLBL (Sir Wilfrid Laurier Laurentian Basketball League) (Mid-November to March)
- RSEQLL- Mini-Basketball League & RSEQ SPORT LAVAL

Dates and location

- Monday November 8, Rosemere High School from 16h30 to 18h30
- Monday November 15, Rosemere High School from 16h30 to 18h30
- Monday November 22, Rosemere High School from 16h30 to 18h30
- Monday November 29, Rosemere High School from 16h30 to 18h30
- Monday December 6, Rosemere High School from 16h30 to 18h30
- Monday December 13, Rosemere High School from 16h30 to 18h30
- Monday December 20, Rosemere High School from 16h30 to 18h30

Basketball Regional Championship

- Saturday date (TBD) - (9:00-14:00) at Externat Sacre-Coeur (TBD)

RSEQLL –Basketball “Festivals”

- Dates and Location (TBD)

Tournoi Mini Basket Sport Laval --1 day between – (Jan. 18, 2022 - Jan 21, 2022)

- 9:00am - 3:00pm (TBD) College Montmorency (Laval)
- Basketball March Madness @ Laval Jr. Academy, March date (TBD)
- RSEQ Sport Laval- SWL Basketball Festival Laval schools, Monday March 28th (Ped. Day) at Laval Junior Academy (all day)
- 5-SWLLB-McCaig, Laurentia (St-Jerome), Morin-Heights, LES (Lachute), St-Agathe Academy- after Christmas

- End of year Tournament –dates (TBD) Away Tournaments- dates (TBD)
- Home games (dates TBD)
- Teachers 2 or 4 and 2 parent volunteers, Ratio 1:15
- \$100 per student

GB20211013-02 Cristin Filacouridis MOVED THAT the basketball activities be approved as presented.

Carried

12.0 Correspondence

13.0 Adjournment

GB20210930-13 Karl Trottier MOVED THAT the meeting is adjourned 8:19 p.m. Seconded by Eric Tanios.

Carried UNANIMOUSLY

Minutes approved _____, 2021

Chairperson

Principal

Respectfully submitted by:
Susan O'Keeffe, Recording Secretary