



Minutes of the fifth (5th) meeting of the 2021-2022 McCaig Elementary School Governing Board held on Tuesday, February 15, 2022 via ZOOM videoconferencing at 7:30 p.m.

Members Present: Cristin Filacouridis, Maral Halebi, Melissa Mancuso, Deborah Mortilliti, Karl Trottier, Parents; Eva Bletas, Vicki Fraser, Ann Phillion, Dan Strina, Teachers; Pat Gilmour, Daycare Representative; Marie-Soleil Lecompte, Anne McMullon, Monika Renner, Community Representatives

Alternate Members Present: Pina Caltigirone

Also present were: Richard Mason, Administrator; Olivia Landry, Commissioner

Regrets: Eric Tanios

The Chairperson called the meeting to order at 7:36 p.m.

1.0 Land Acknowledgement

The Vice-Chairperson read the acknowledgement of the land.

2.0 Recognition of visitors

No visitors.

3.0 Approval of the agenda

GB20220215-01 Vicki Fraser MOVED THAT the agenda be accepted. Seconded by Karl Trottier.

Carried UNANIMOUSLY

4.0 Approval of the Minutes of January 12, 2022

GB20220215-02 Debora Mortilliti MOVED THAT the minutes of January 12, 2022 be approved. Seconded by Karl Trottier.

This motion was CARRIED on the following division:

For: 9

Abstain:1

5.0 New Business

5.1 CO₂ Detectors

The detectors have been installed in the school.

The CO₂ detector has a range and if it goes above the range the teachers are asked to open the windows. When students go outside for recess and lunch the windows are opened to bring fresh air in. Teachers were shown how to use them and how to read them.

McCaig has had a significant change in heating and air ventilation. Does McCaig actually need the CO₂ detectors? McCaig has 3 systems for heating and ventilation. In some areas where the units are newer they are getting more fresh air. In the new area of the school there is a mechanical air system that is more modern. For the other sections it is a mix of the two types. The AC units in the preschool, grade 1-2 are units within the classroom. The other classrooms there is a base within the window. In the new section the cool air will come through the ceiling. The heating and ventilation at McCaig are vastly improved.

Are teachers opening windows and students are cold? Classrooms are cold at times and teachers are still trying to find the balance to stay within the range. It has gotten better.

Has McCaig has a CO₂ issue? If the doors and windows are closed there are times when the windows must be opened.

5.2 Catering Contract

The current contract was emailed to members.

This contract expires in June 2023. We were fortunate to lock them in as the prices have gone up.

5.3 Contingency Plan

E-mailed to members.

This the plan that is used if there are staff shortages because of COVID. It has not been debilitating at McCaig in terms of absences. The staff has stepped up and done extra to ensure this.

Identify priority groups:

The Pre-K and K as much as possible should remain attending school and learning in-person given their age.

The groups a qualified teacher should be prioritized, as much as possible, being present are the following (in order of priority):

1. Grades 1 and 2
2. Grade 6
3. Grade 4
4. Grade 5
5. Grade 3

Modified school organization:

- The teaching staff strongly feels that the combining of groups because of a lack of personnel should be avoided as much as possible.
- If it must be done, it was agreed that the gymnasium would be used when two or more groups need to be combined.
- The outdoor classroom is also an option (weather permitting).

Suspension of services:

- A number of employees are assigned to specific high-needs students and as such they cannot be reassigned if the students are present at school. These employees who cannot be reassigned are: Employees named in the document.
- In addition, it is also deemed a priority to avoid using the Daycare Technician and the school secretary.

Daycare:

Should there be a need for replacements at daycare the priority of employee to fill such needs is:

1. Attendants
2. Special Education Technicians
3. Lunch Monitors

Groups for priority support in Daycare

1. Pre-K
2. Kindergarten
3. Cycle One
4. Daycare groupings containing students with certain Ministry validated codes and/or high needs individuals.

5.4 Tracking Covid Absences

- Parents can go into their Mozaïk portal to report COVID absences. These absences are available on the portal for parents to see the COVID numbers in their school.
- The staff information on COVID absences is not made public.
- Are parents notified when there is a case in a classroom? Since Public Health has stopped sending letters parents are not getting a notice anymore. Students are not obliged to isolate if someone in the class has covid, only if someone in their own family has it.

5.5 Community Breakfast

We had to postpone our Holiday Breakfast because of the early closure of the schools in December. We have rescheduled the breakfast for Thursday, February 24th. There is no cost to parents for the breakfast.

I love to read week is this week. Several activities are planned for the week.

5.6 Request for New School

E-vote on this held last month.

The request for the new school is because PETES is overcrowded. They are the school who will get the portables, not McCaig.

5.7 Request sent to Ville de Rosemere

A letter was sent to the Mayor asking for financial support from the city for our school yard improvements. Between the outdoor classroom, improvements to existing structures and the planned new play structure the school will have made over 200 000.00\$ in improvements in the last year alone. We are waiting for a response back from the mayor.

5.8 Criteria for Selection of Principal

A proposed letter was sent to members for their review.

In addition to the letter that was sent to members, these should be added:

- The principal should have experience working at the primary school level, have knowledge of the curriculum, knowledge of child development and should be current on all aspects of Pedagogy.
- The principal should be visible in the schoolyard (bus and gate) and classroom, visiting on a regular basis
- The principal should work well under pressure and at all times communicate with diplomacy and fairness to staff, students and parents
- The principal should be approachable and foster co - operation
- The principal should encourage their staff and build team spirit amongst them and the school in general

The chairperson will send the letter in to the Secretary General.

5.9 2021-2022 ABAV Plan

Emailed to members and presented by the principal.

The ABAV plan will be posted on the website.

Zones of regulation was explained by the principal.

GB20220215-03 Dan Strina MOVED THAT the ABAV Plan is approved as presented. Seconded by Vicki Fraser.

Carried **UNANIMOUSLY**

6.0 Reports

6.1 Principal

2021-22 Term One Report Cards

The end of Term 1 was Friday, January 28, 2022. This was changed from the original date, January 14 by the Ministry. Report Cards were made available to parents, on the Mozaik parent portal, on Friday, February 11th, 2022. As is our usual practice now, we did not email or print the report cards. Parent Interviews will be this Thursday, February 17, 2022, instead of February 3. Term one is worth 40% of the final, year-end mark and term two will be worth 60%.

Cross-Curricular Competencies for 2021-22 were evaluated in term 1; they will also be evaluated in term 2. Honour Role certificates will be printed and distributed to the children and the honour roll list will be posted on the bulletin board, outside the main office, prior to the March break.

My Life Online Presentation for Parents and Students

On February 2nd the McCaig school community benefitted from two online presentations. There was a presentation for grade 4-5 and 6 students in the morning and a parent workshop in the evening. Both workshops were very well received. The student presentation gave students a perspective that will completely change how they interact with each other online. The aim was to teach students to be safe, smart, and kind online and to guide and empower them with a clear set of values, principles, and social skills to guide their lives online. The three main topics covered were:

- Character Education/Digital Citizenship
- Internet Safety
- Youth Development

The Learning Outcomes for the students were:

- Learn the 3 key questions needed to self-guide their life online and make the most of every post
- Practice the skills needed to be a Critical Consumers of online media
- Begin making decisions online based on their personal and professional goals
- Integrate a higher degree of empathy into their online communication
- Become aware that their Digital Footprint has short, medium, and long-term consequences – both positive and negative
- Discover how to create positive opportunities and relationships online
- Start to craft their positive digital citizen identity

The Learning Objectives for the Parent Workshop were:

- The alarming facts, stats, and realities about growing up in the 21st century
- The one thing people forget to teach kids about social media
- How to help kids feel empowered and excited to be safe online
- How to help kids build a positive online presence
- The 3 key conversations every caring adult must have about their life online
- Refreshing your outlook on social media

There was no charge to students or parents for these workshops. The cost of the workshops will be covered by the school.

Update of The Covid 19 Directives for Educational Institutions

Matches as part of ECAs are allowed

Since December 20, competitions and tournaments had been suspended. Starting on February 14, matches held as part of extracurricular activities may resume in general education in the youth sector, in adult general education and in vocational training. This includes activities such as interscholastic hockey and soccer games as well as improvisation leagues. Spectators will be permitted in the stands or other seating areas of both indoor and outdoor facilities. However, visitors aged 13 and over (including parents) will be required to provide a vaccination passport in order to participate in activities. The vaccination passport is not required for outdoor competitions and tournaments. Interscholastic competitions and tournaments may resume as of February 28.

The complete ministry document outlining the directives

Reference: <https://cdn-contenu.quebec.ca/cdn-contenu/adm/min/education/publications-adm/covid-19/consignes-scolaire-AN.pdf?1636742750>

Changes to isolation requirements

There have been changes in regards to isolation for people who have contracted COVID 19 after Dec. 21st. These changes came into effect yesterday. People having contracted COVID after Dec. 21, (confirmed positive on a PCR test or a rapid test), no longer need to isolate if they or someone in their household experience symptoms or is COVID positive. They are considered as being immune for a period of 3 months following the date they tested positive. In summary, if you have had COVID-19 since December 20, 2021, you do not need to isolate if a household family member develops symptoms or tests positive to COVID.

The school board has been posting student COVID-19 related absences on the parent Mozaik Portal and the Employee Portal (under COVID-19 absences) for a couple of weeks now.

The chart you see when you log in will include two types of absences:

- COVID-19 symptoms or household contact
- COVID-19 positive test result

The absences are posted every day by noon, and will reflect the absences of the day before. For example, today's report indicates yesterday's COVID-19 related absences. This is the data the school board provides the MEQ on a bi-weekly basis. It's important to note that the absence report is as accurate as the absences reported by parents and the data processed.

https://www.swlauriersb.qc.ca/schools/documents/COVID_Absence_Reporting.pdf

Covid 19 Vaccinations at McCaig

As you are no doubt aware, the government announced the *second dose vaccination campaign* for 5 to 11-year olds. Many parents prefer to be present when their child receives a vaccination and as such the turn out for the first dose in December was fairly low. The second dose vaccinations will not be at Alpha like they were last time. Instead, McCaig, Mountainview and LES will have the CISSS vaccination team come to their school. Vaccinations at McCaig took place in the gym today, February 15, 2022. A total of 24 students received vaccinations.

TFOMES Hockey Raffle Fundraiser

I am pleased to announce that this year's TFOMES Hockey Raffle is underway. Total profit for the 2019-20 Hockey Raffle Fundraiser was 8900.00\$. Regrettably but understandably TFOMES was not able to run its traditional hockey fundraiser last year but with an easing of crowd restrictions at the Bell Center, the raffle is back!

Cookie Dough Update

The cookie dough sale went off seamlessly and was a huge success!! The total profit for this fundraising campaign was 7768.00\$. Previous years were always over 10K and our best year was almost 13K. Covid continues to have an impact in many unforeseen ways. The top sales, pizza party winners were:

Cycle 1 – Mrs. Janet

Cycle 2 – Mrs. Jennifer Mascitto

Cycle 3 – Mr. Swaminadhan.

Lunch for McCaig Staff Prepared and Donated by Ann Gillard

Several Rosemere citizens with connections to McCaig, led by Mrs. Ann Gillard, have, once again, very kindly surprised us and prepared and delivered lunch for all staff. Ann delivered individually prepared lunches for the entire staff last Wednesday. Each staff member was invited to pick up a tasty lunch in the staffroom.

Ann said that she wanted to recognize the often underappreciated, amazing job that teachers and support staff do, particularly during, yet another, exceptionally difficult school year. Thank you, Ann.

6.2 Parents Committee
Emailed to parents.

7.0 Field Trips/Activities
Nothing this month.

8.0 E-vote
Hip Hop for students – Wednesdays, March 23, 30, April 6, 13, 20 and 27 from 3:40-4:40
\$80.00 for each child

GB20200217 – Cristin Filacourdis MOVED THAT the Hip Hop activity is approved as presented.

Carried

9.0 Adjournment
Next meeting – March 17, 2022

GB20220215-04 Karl Trottier MOVED THAT the meeting be adjourned at 9:11 p.m. Seconded by Debora Mortelliti.

Carried UNANIMOUSLY

Minutes approved _____, 2022

_____ Chairperson _____ Principal

Respectfully submitted by:
Susan O'Keeffe, Recording Secretary