



**Minutes of the first (1<sup>st</sup>) meeting of the 2019-2020 McCaig Elementary School Governing Board held on Thursday, September 26, 2019 in the library at 7 p.m.**

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**Members Present:** Lisa Cipriani, Cristin Filacouridis, Deborah Mortilliti, Jeanie Jaber, Jossie Tortorici, Karl Trottier, Parents; Kristin Crowdis, Ann Phillion, Dan Strina, Gautama Swaminadhan, Teachers; Pat Gilmour; Daycare Representative; Marie-Soleil Lecompte, Community Representative

**Alternate Members Present:**

**Also present were:** Richard Mason, Administrator

**Regrets:**

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The Principal called the meeting to order at 7:04 p.m.

**1.0 Recognition of visitors**

**2.0 Approval of the agenda**

**GB20190926-01** Ann Phillion MOVED THAT the agenda be accepted. Seconded by Lisa Cipriani.

Carried UNANIMOUSLY

**3.0 Approval of Secretary**

**GB20190926-02** Jossie Tortorici MOVED THAT Susan O'Keeffe be engaged as the recording secretary for the 2019-2020 school year. Seconded by Kristin Crowdis.

Carried UNANIMOUSLY

**4.0 Election of Chair and Vice-Chair**

Lisa Cipriani nominates Jossie Tortorici for Chair, seconded by Kristin Crowdis – accepts – Congratulations - ☺  
Cristin Filacouridis nominates Lisa Cipriani for Vice-Chair, seconded by Pat Gilmour, accepts – Congratulations - ☺

**5.0 Election of a Community Representative**

The governing board would like to thank Colin Young for his years of dedication to McCaig Elementary.

**GB20190926-03** Dan Strina MOVED THAT Marie-Soleil Lecompte be named as one of the Community Representatives of McCaig Elementary governing board for the 2019-2020 school year. Seconded by Ann Phillion.

Carried UNANIMOUSLY

**6.0 Forms**

**6.1 Conflict of interest forms**

As distributed. This form should be signed and returned to Mr. Mason prior to the end of the meeting.

**6.2 Judicial Form**

As distributed. This form should be signed and returned to Mr. Mason prior to the end of the meeting.

**6.3 Governing Board Grid**

As e-mailed to members.

**7.0 Approval of the Minutes of the meeting of June 11, 2019**

**GB20190926-04** Lisa Cipriani MOVED THAT the minutes of June 11, 2019 be approved as presented. Seconded by Cristin Filacouridis.

This motion was CARRIED on the following division:

For: 7  
Abstain: 4

**8.0 Reports**

**8.1. Principal**

No report this month.

**8.2. Financial Report**

As e-mailed to parents.

### **8.3. Daycare**

As e-mailed to members. Everything is going well.

### **8.4. School Committee (PPO)**

Had their first meeting – working on various activities.

### **8.5. SWLSB Parents Committee**

First meeting October 3, 2019

### **8.6. TFOMES**

Members voted in

They approved the cookie dough, raffle tickets, comedy night and sock fundraisers.

## **9.0 New Business**

### **9.1. Governing Board meeting dates**

**GB20190926-05** Kristin Crowdis MOVED THAT the dates for the 2019-2020 governing board meetings are, October 24, November 21, 2019, January 16, February 20, March 19, April 23, May 21 and June TBD, 2020. Seconded by Dan Strina.

Carried UNANIMOUSLY

### **9.2. Governing Board information guide**

As e-mailed to members

### **9.3. Governing Board at the heart of a school**

As e-mailed to members.

### **9.4. Governing Board chart of scope-functions-powers**

As e-mailed to members.

### **9.5. Functions and powers of Governing Board**

As e-mailed to members

### **9.6. E-voting on Governing Board**

As e-mailed to members.

### **9.7. Governing Board timeline of proposals**

As e-mailed to members.

### **9.8. Governing Board Manual**

As e-mailed to members.

**GB20190926-06** Jeanie Jaber MOVED THAT the McCaig Elementary governing board manual be approved. Seconded by Dan Strina.

Carried UNANIMOUSLY

### **9.9. Governing Board Annual Report**

As e-mailed to members.

### **9.10. Committees**

As e-mailed to members.

### **9.11. Approval of TFOMES to be fundraising arm of McCaig**

**GB20190926-07** Lisa Cipriani MOVED THAT the governing board approves TFOMES to fundraise on behalf of McCaig Elementary for the 2019-2020 school year. Seconded by Gautama Swaminadhan.

Carried UNANIMOUSLY

### **9.12. Field Trips Procedures 2006ED07 (Fr/ Eng doc.)**

As e-mailed to members for information

### **9.13. Field Trip Information Form**

As e-mailed to members for information

### **9.14. Measure forms**

As e-mailed to members.

**9.15. McCaig Measures**

Whereas the 2019-2020 Initial Budget Parameters provide a list of protected and dedicated measures to be transferred to schools and centres;

Whereas the Governing Board must adopt a resolution confirming the amounts transferred to the school/centre for each dedicated and protected measure;

Whereas school principals / centre directors have been informed of the budgetary rules for each applicable measure and of the respective, prescribed budgets allocated for transfer to each school / centre for the school year 2019-20;

Whereas the Resource Allocation Committee (RAC) has made its recommendation to the Council of Commissioners for distribution of some measures;

Whereas the school / centre's governing board adopts the annual budget as per the *Education Act (Chapter. 1-13.3, s.95, s.96.24)*; and

**GB20190926-08** Gautama Swaminadhan, on the recommendation of the school principal MOVED THAT the amounts for the following budgetary measures have been transferred to the school for the 2019-20 school year; and

That the McCaig Elementary School Governing Board adopt the following confirmed amounts for each budgetary measure destined for the transfer to the school / centre:

	Budget Allocation
15024 Aide aux parents/ Parents Activities	\$ 1406.00
15025 Seuil minimal de services pour les écoles/ Minimal Service to Schools	\$ 122784.00
15031 Soutien à la mise en place d'interventions efficaces en prévention de la violence, de l'intimidation et pour favoriser un climat scolaire sécuritaire, positive, et bienveillant/ Anti-bullying	\$ 2532.00
15103 Acquisition de livres et de documentaires/ Read in School	\$ 6828.00
15104 Acquisition de livres de littérature jeunesse et d'ouvrages documentaires pour les classes de l'éducation préscolaire et du 1er cycle du primaire/ Books for Youth	\$ 412.00
15186 Sorties scolaire en milieu culturel/ School Outings	\$ 16194.00
15230 École Inspirante/ Accessible and Inspiring School	\$ 22664.00
15312 Soutien à l'intégration en classe ordinaire des élèves handicapés ou en difficulté d'adaptation ou d'apprentissage/ Integration EHDAA	\$ 5269.00
	<b>\$178,089</b>

Seconded by Karl Trottier.

Carried UNANIMOUSLY

**9.16. Outdoor classroom application**

As e-mailed to members.

The project is in the works now. An architect is working on the plans in order to send out the project to tender.

**9.17. Boot Camp Rental**

**GB20190926-09** Pat Gilmour MOVED THAT a rental request received, from Momentum Fitness Solutions, for use of McCaig Elementary School's gymnasium (1) for Boot Camp classes on 08 (eight) Monday evenings from Monday October 21, 2019 to Monday December 09, 2019 be approved. Seconded by Lisa Cipriani.

Carried UNANIMOUSLY

**9.18. Yoga Class Rental**

**GB20190926-10** Debra Mortilliti MOVED THAT the rental request received from Momentum Fitness Solutions, for use of the McCaig Elementary School's gymnasium (1) for YOGA classes on 12 (twelve) Thursday's from Thursday, September 12, 2019 to Thursday, December 5, 2019 – excluding October 10, 2019 be approved. Seconded by Kristin Crowdis.

Carried UNANIMOUSLY

**9.19. Rosemere Pre-Kindergarten Rental**

In response to a question from Dan Strina, McCaig registered almost all of the students from the Pre-K who had English eligibility into Kindergarten.

**GB20190926-11** Kristin Crowdis MOVED THAT the rental agreement from Tuesday, September 3, 2019 to Friday, June 19, 2020 for the Rosemere Pre-K is approved as presented. Seconded by Gautama Swaminadhan.

Carried UNANIMOUSLY

A suggestion was made to approve the Pre-K rental in the spring.

## 10.0 Field Trips/Activities

### 10.1. Orange Shirt Day – change of date

Truth and Reconciliation Commission (TRC) of Canada's Calls to Action all Canadians committed to moving forward into reconciliation and commemorates the survivors of the residential school system by recognizing the Orange Shirt Day - Every Child Matters Campaign on Monday September 30, 2019

As the campaign embraces the phrase "Every Child Matters" we hope that members will support this campaign and wear orange or participate in a school commemoration activity.

McCaig Elementary School is planning to stand in solidarity and support for Orange Shirt Day on Friday, October 18, 2019.

**GB20190926-12** Cristin Filacouridis MOVED THAT the governing board approves Orange Shirt Day as presented. Seconded by Debra Mortilliti.

Carried UNANIMOUSLY

### 10.2. WE Scare Hunger

St. Michael's Mission in Montreal would like to send out a letter to all families at McCaig to donate non-perishables on Halloween. This is for a small community service project to support individuals who have succeeded in moving from street to apartment living. Many are older and two families are mothers of adult children with mental disabilities. These food bags are very important and a part of St. Michael's RED DOOR work serving the poor in the downtown area.

**GB20190926-13** Lisa Cipriani MOVED THAT the governing board approves the WE Scare Hunger food drive on October 31, 2019. Seconded by Cristin Filacouridis.

Carried UNANIMOUSLY

### 10.3. WE Rafiki Bracelet Sale

McCaig WE Team would like permission to fundraise at a Rafiki Activation Booth once a week on Day 5 at lunchtime. The money raised goes to various WE activities.

**GB20190926-14** Jeanie Jaber MOVED THAT the WE Rafiki Bracelet sale be approved as presented. Seconded by Kristin Crowdis.

Carried UNANIMOUSLY

### 10.4. WE Bake for Change

McCaig WE team would like to hold a WE BAKE FOR CHANGE fundraiser for the St. Columba House community in Point St. Charles. They will be raising funds for the Green Shirt Day and all funds will go to St. Columba House for children who cannot afford to go to their summer day camp.

**GB20190926-15** Kristin Crowdis MOVED THAT the WE Bake for Change activity be approved as presented. Seconded by Lisa Cipriani.

Carried UNANIMOUSLY

### 10.5. 2019-20 approval of local outings by students

The GB is being asked to approve supervised local outings by students. This would include walking to RHS during the school day for a play or music concert for example. It would also include the local arena, Charbonneau Park and outings of this type etc. Parent notification would, as usual, always be required. Students would at all times be accompanied and supervised by teachers and staff.

**GB20190926-16** Karl Trottier MOVED THAT the governing board approves the 2019-2020 local outings. Seconded by Dan Strina.

Carried UNANIMOUSLY

### 10.6. Cross Country Race price adjustment

No change to price.

### 10.7. Passion Soccer

**GB20190926-18** Lisa Cipriani MOVED THAT the 10-week Passion Soccer activity for students from grades 1 to 6 on Wednesdays from 3:35 (soccer to start at 3:45) to 4:45 at a cost of \$110 per student is approved as presented. Seconded by Kristin Crowdis.

This motion was CARRIED on the following division:

For: 9  
Abstain: 2

### 10.8. Hip Hop Dance Class

**GB20190926-19** Lisa Cipriani MOVED THAT the 5-week Hip Hop Dance class activity on Tuesdays, October 8, 15, 22, 29, Nov 5 & 12 from 3:35 (class starts at 3:45) to 4:45 at a cost of \$80 per student is approved as presented. Seconded by Debra Mortilliti.

Carried UNANIMOUSLY

### 10.9. ECA (Extracurricular activities) 2019-2020

As e-mailed to members for information

**GB20190926-19** Lisa Cipriani MOVED THAT governing board approves the ECAs for the school year 2019-2020. Seconded by Dan Strina.

Carried UNANIMOUSLY

### 10.10. Babysitting Course

MEB Formations will offer the "Prêt à rester seuls" course on February 10, 2020 from 8:30 to 2:30 from the Grade 4 and Grade 5 students.

On March 30, they will offer the "Gardiens Avertis" course from 8:15 to 3:45 for the Grade 5 and 6 (11 years old and older). Cost of \$46.75 per student.

**GB20190926-20** Debra Mortilliti MOVED THAT the babysitting and ready to stay alone courses be approved as presented. Seconded by Lisa Cipriani.

Carried UNANIMOUSLY

### 10.11. Frozen Yogurt Fundraiser

Fundraiser for the Grade 6 graduation; sell frozen yogurt every Friday at lunch time; \$2.75 each.

**GB20190926-21** Dan Strina MOVED THAT the frozen yogurt fundraiser is approved be presented. Seconded by Kristin Crowdis.

Carried UNANIMOUSLY

### 10.12. Gladiators Basketball

October 2019 to April 2020

McCaig Gladiators basketball teams- 2019-2020 season; 1-boys team & 1-girls team; playing at McCaig, RHS, Externat Sacre-Coeur, Laval Jr Academy

RSEQLL- Basketball League

Monday, November 4 at Rosemere High School from 16h30 to 18h30

Monday, November 11 at Rosemere High School from 16h30 to 18h30

Monday, November 18 at Rosemere High School from 16h30 to 18h30

Monday, November 25 at Rosemere High School from 16h30 to 18h30

Monday, December 2 at Rosemere High School from 16h30 to 18h30

Monday, December 8 at Rosemere High School from 16h30 to 18h30

Monday, December 15 at Rosemere High School from 16h30 to 18h30

Basketball Regional Championship

Saturday date (TBD) - (9:00-14:00) at Externat Sacre-Coeur (TBD)

RSEQLL –Basketball "Festival"

Friday November 15, 2019 at Externat Sacre-Coeur & Thursday, January 30, 2020 Location (TBD)

Basketball March Madness @ Laval Jr. Academy .....March date (TBD)

RSEQ Sport Laval- SWL Basketball Festival Laval schools, February 10, 2020 (Ped. Day) Laval Junior Academy (all day)

SWLLB-McCaig, Laurentia (St-Jerome), Morin-Heights, LES (Lachute), St-Agathe Academy- after Christmas

End of year Tournament – dates (TBD)

Away Tournaments- dates (TBD)

Home games (dates TBD)

Parents are responsible for transportation

RATIO (supervisors: students): 1:15 approximately; cost \$90 per student

**GB20190926-22** Jeanie Jaber MOVED THAT the Gladiators basketball activities for the 2019-2020 year be approved as presented. Seconded by Cristin Filacouridis.

**10.13. Gladiators RSEQLL Festivals**

Grade 4, 5 & 6 students; Basketball, Floor Hockey, Flag Football, Spring Soccer; playing at Rosemere High School, Externat Sacré-Coeur, Polyvalente Ste-Thérèse, École des Grands Chemins, École Secondaire Rive Nord, École Secondaire Jean-Jacques-Rousseau  
MINI BASKET 15 novembre 2019 Externat Sacré-Cœur 3e cycle  
MINI BASKET 30 janvier 2020 TBD 3e cycle  
MINI COSOM 14 février 2020 PST or Rive Nord or JJ Rousseau 2e cycle (gr3/4)  
MINI COSOM 21 février 2020 PST or Rive Nord or JJ Rousseau 3e cycle  
MINI FLAG 11 mai 2020 TBD 3e cycle  
MINI SOCCER Laurentides 22 mai 2020 École des Grands Chemins or JJ Rousseau 2e cycle(gr3/4)  
MINI SOCCER Laurentides 29 mai 2020 École des Grands Chemins or JJ Rousseau 3e cycle  
RATIO (supervisors: students): 1:15 approximately  
\$ 20 per festival

**GB20190926-23** Lisa Cipriani MOVED THAT the Gladiators RSEQLL Festivals for the 2019-2020 year be approved as presented. Seconded by Gautama Swaminadhan.

Carried UNANIMOUSLY

**10.14. Gladiators Ice Hockey**

Grade 3 & 4, 5 & 6 students  
McCaig Gladiators ice hockey team intramurals & Festival - 2019-2020 season; Rosemere Arena, Place Bell Arena (Laval), other arenas (TBD)  
RSEQ Sport-Laval league with Laval Elementary Sir Wilfrid Laurier School Board teams  
Tuesday, November 26, Wednesday, December 18, 2019, Thursday, January 23, Tuesday, February 18, Wednesday, March 18, Thursday, March 26, 2019 (TBD) at Place Bell Laval 8:30 am - 3:30 pm

McCaig Gladiators hockey skills academy skills/practices/motivate to improve your game with fun and passion: take place before school on: Mondays & Thursdays at 7:00-8:15 am at the Rosemere Arena (TBD)

October 2019 to April 2020

Mc Caig Ice Hockey Team play exhibition home games against Montreal based – Private School League Ice Hockey League during the year - LCC, Selwyn House, College Stanislas, Kuper Academy, Academie Juillet, Gardenvue, Solomon Schecter Academy, Akiva, Ste-Anne Academy  
Away games (dates TBD) -occasionally leaving early at 2:25 pm  
Home games and Intramural Games take place after school on:  
Wednesdays--- after school 3:45-5:00 pm at the Rosemere Arena – (15 weeks) (tentative dates)  
Oct 23, Oct 30, Nov 6, 13, 20, 27, Dec 4, 11, 18, Jan 8, 15, 22, 29, Feb 5, 13, 20

McCaig Jamboree Festival "A" Tues, Feb 11 (all Day) – TEAM JAPAN, (TBD)  
McCaig Jamboree Festival "B" Tues, Feb 18 – Team FRANCE (McCaig Hosting Feb 17, 18, 19) and other dates (TBD)  
College Stanislas Tournament A (TBD), Selwyn House Tournament A & B (TBD) LES tournament (TBD)  
AWAY GAMES – (Dates-TBD) occasionally leaving early at 2:25 pm and other dates (TBD)

Ratio (supervisors: students): 1:15 approximately  
\$250 Gladiator's Team A member; \$200 Gladiator's Team B Member  
McCaig Gladiators Jamboree/Festival -\$25 McCaig Jamboree Festival – everyone--(February2020)  
McCaig Gladiators hockey skills academy. Cost based on the number registered.  
Block of 5 weeks-\$200/player based on 10 student's dates

Some members had concerns that some students could be missing a lot of school.

**GB20190926-24** Cristin Filacouridis MOVED THAT the Gladiators Ice Hockey activities for the 2019-2020 year be approved as presented. Seconded by Kristin Crowdis.

Carried UNANIMOUSLY

**10.15. SWLSB/Sport Laval Multi Sport Leagues**

Grade 4, 5 & 6 students; SWLSB/Sport Laval Multi Sport Leagues; Playing at LJA and LSA; Futsal, Ball Hockey, Basketball, Volleyball  
Parents are responsible for transportation or Sport Laval/SWLSB and SWL Foundation grant  
Ball hockey Friday, November 15, 2019 Laval Junior Academy (PED.DAY)  
Futsal Monday, January 27, 2020 Laval Junior Academy (PED.DAY)  
Basketball Monday, February 10, 2020 Laval Junior Academy (PED.DAY)  
Volleyball Monday, March 30, 2020 Laval Senior Academy (PED.DAY)

RATIO (supervisors: students): 1:15 approximately

**GB20190926-25** Gautama Swaminadhan MOVED THAT McCaig Elementary will participate in the SWLSB/Sport Laval Multi Sport for the 2019-2020 year. Seconded by Kristin Crowdis.

Carried UNANIMOUSLY

**10.16. Gladiators Mr. Freeze Fundraiser**

Raise Money to help reduce costs for Gladiator Activities; sell once a month, \$1 for 2 freezies.

**GB20190926-26** Lisa Cipriani MOVED THAT the Gladiators Mr. Freeze fundraiser for the 2019-2020 year be approved as presented. Seconded by Karl Trottier.

Carried UNANIMOUSLY

**10.17. Nutcracker Ballet – Cycle 1**

Grades 1 and 2 students; The Nutcracker Ballet by Ballet Ouest de Montreal; Friday, December 6, 2019 from 9:00 a.m. to 1:30 p.m; no cost to students, Ratio 1:10. Paid by mesures 15186 and 15230.

**GB20190926-27** Debra Mortilliti MOVED THAT the Nutcracker Ballet outing be approved as presented. Seconded by Lisa Cipriani.

Carried UNANIMOUSLY

**10.18. Quebec City Field Trip – Grade 5**

End of year overnight trip, dates TBD; approximately \$264.

**GB20190926-29** Ann Philion MOVED THAT the Grade 5 Quebec City Field Trip outing be approved as presented. Seconded by Pat Gilmour.

Carried UNANIMOUSLY

**10.19. Ottawa Field Trip – Grade 6**

End of year overnight trip, dates TBD; approximately \$234.

**GB20190926-28** Ann Philion MOVED THAT the Grade 6 Ottawa Field Trip outing be approved as presented. Seconded by Pat Gilmour.

Carried UNANIMOUSLY

**10.20 Yearbook**

Fundraisers to help offset the \$35 per book charge

**GB20190929-28** Ann Philion MOVED THAT the sale of the grade 6 yearbook be approved as presented. Seconded by Pat Gilmour.

Carried UNANIMOUSLY

**11.0 E-votes**

**11.1 GB20190909-01** – Jossie Tortorici MOVED THAT the Cross Country Regional Race with practices taking place during lunch throughout September. The race is on Wednesday, October 9 in Mont Tremblant with a fee of \$30 per student is approved.

Carried

**11.2 RSEQLL Futsal League- after school- 4:00 to 7:00 pm TBD**

Académie Sainte-Thérèse, September 24, October 8, October 22. TBD

College L'Assomption, RSEQLL Regionals November 10 9 am to 2:00 pm TBD, cost to students \$50

**GB20190909-02** – Jossie Tortorici MOVED THAT Gladiators Soccer Festival and RSEQLL Futsal League is approved as presented.

Carried

**11.3 McCaig Gladiators Festival Friday Sept 20 2019 @ RHS/McCaig**

Departure time from school: 8:30 am, Arrival time back to school: 3:30 pm, Cost to students \$25

**GB20190911** – Jossie Tortorici MOVED THAT the Cycle 3 Gladiators Flag Football Festival at Laval Senior Academy on Fri. Sep. 20, 2019, at a ratio of 1:10 is approved.

Carried

**11.4 GB20190916** – Jossie Tortorici MOVED THAT the grade 6 students overnight trip to Arundel Nature and Science Centre at a cost to parents of \$70 on October 3 and 4 is approved.

Carried

**12.0 Correspondence**

**13.0 Adjournment**

**GB20190926-29** Kristin Crowdis MOVED THAT the meeting is adjourned 8:40 p.m. Seconded by Ann Phillion.

**Carried UNANIMOUSLY**

Minutes approved \_\_\_\_\_, 2019

\_\_\_\_\_ Chairperson \_\_\_\_\_ Principal

Respectfully submitted by:  
Susan O'Keeffe, Recording Secretary