



PPO Meeting

McCaig Elementary

Thursday, October 1st, 2020 at 7 PM (Zoom Meeting)

Minutes

McCaig Elementary

501 Northcote
Rosemère (Québec) J7A 1Y1
T 450 621-6111
F 450 621-6044
mccaig.schoolqc.ca

Attendees: Chantal Ippersiel, Elizabeth Emond, Antonella Morina, Sonia Pietravalle, Suzanne Charbonneau, Beverly Ruso, Melissa Mancuso, Rosanna Giancola, Nadia Stellato, Paige McEachren, Roula Hallak, Marie-Eve Plourde, Debbie Peatman, Tania Arquilla, Natasha Verano, Silvana Cioffi and Sarah Gauthier

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1. Opening

- a. Call to Order: Chantal called meeting to order at 7:05pm.
- b. Verification of Quorum: yes
- c. Approval of Agenda: Natasha approved, Liz 2nd
- d. Approval of March 11th, 2020 minutes: Tania approved, Liz 2nd

2. Election Executive Officers

a. Chairperson:

-Tania nominated Chantal, she accepted. No other nominations.
Chantal Ippersiel will continue on as Chair for the 2020-2021 school year.

b. Vice-Chairperson:

-like last year, we have decided to have 2 vice-chairpersons to help us reach Quorum at more meetings.
-Chantal nominated Tania, she accepts.
-Chantal also nominated Marie-eve, she accepts.
-No other nominations
Tania Arquilla and Marie-Eve Plourde will also continue as Vice-Chairperson for the 2020-2021 school year.

c. Secretary:

-Chantal nominated Elizabeth, she accepts. No other nominations.
Elizabeth Emond will also continue as Secretary for the 2020-2021 school year.

d. Volunteer Coordinator:

-Silvana nominated herself. No other nomination.

Silvana Cioffi is the New Volunteer coordinator for the 2020-2021 school year.

3. Administration's Remarks

Report from Mrs. Gauthier

1. This year, we have 2 new Pre-K and 4 K at McCaig.
2. COVID: Back to school plan
 - Student have a class bubble. They must stay with their class bubble at all time. They might also have a daycare bubble and, or a bus bubble.
 - We did update the arrival protocol: drop off zone is closed to car, student must line up upside prior to entering the building, students must sanitize their hands each time they are coming or leaving their class, only 2 students per washroom, etc.
 - All teachers have a laptop in case of school closure to be able to teach online.
 - A list of students that would need a laptop to use at home in case of school closure has been created.
 - Each teacher chose their platform in case of school closure.
 - Teachers inform the parents of their chosen platform(s) in case of school closure.
 - A schedule was created for students in case of school closure. The schedule will respect the minimum hours of Educational Services required by the ministry.
 - Presented the procedure that the school follows when a student is showing symptoms of COVID19 at school.
 - Mentioned that if we have the confirmation of a positive COVID case at McCaig we will follow the instruction from public health. Public health will decide the letter that is being sent home, if we have to close a class or many classes, which student are high risk and low risk, etc. McCaig will follow the public health recommandations.
3. Events at McCaig:
 - Terry Fox Run: by class during Physical Education
 - Halloween
 - Corn Roast (by class)
 - No after school or extracurricular at least until mid-October (due to the COVID situation)
 - Allergies Letter are being sent out to parents to let them know of the allergies in their child's class.
 - Vaccination is being postponed for now.
 - All lights in classroom and hallway (old part of the school) were changed to LED this week.
 - Outdoor Classroom project (should start as early as October 2020)

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4. NEW BUSINESS

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- a) Judicial Declaration: these forms must be signed, completed and returned to the school, by you if you wish to volunteer in the school. (even though at this moment no one can enter the school we hope many get this done now so if situation changes we can quickly go forward)
Forms can be found on the school website(shortly) and is on the Google link.
- b) Volunteering interests: Google form for a data base of who would like to volunteer for which events will be up and running shortly.
- c) Grade 4(and 5) Vaccinations: as per the administrations remarks...the vaccinations for current grade 4 and grade 5 students (those missing the 2nd dose from last year due to school closures) is postponed for the time being.
- d) Picture Day: October 22 & 23no volunteers allowed this year.
- e) Voting on the activities that PPO will be planning for the 2020-2021 school year

** Due to Covid and not fully knowing what we can and can not do this year... we will decide and discuss events closer to dates. We need to “change” how we do everything and maybe come up with totally different events. To be discussed further....

- a. Halloween Extravaganza:
 - those wishing to volunteer, send message to PPO email with your availability and a subcommittee will be formed.
 - meeting early next week will be posted to begin more brainstorming.
 - some ideas....Halloween type music outside at recess, candy treat per child(allergies MUST be thought of to be inclusive to all), costume parade, costume contest, class pumpkin decorating contest....
 - b. Christmas Baskets,
 - c. Picture with Santa,
 - d. Teacher Appreciation Week,
 - e. Gladiator Festivals,
 - f. Earth Day Clean Up,
 - g. Year End Event....all to be discussed at a later meeting
 - h. Allergy Awareness Committee: letter per class are being emailed home to notify of allergies in your class.
- f) Creation of Sub-Committees: as needed when event rises

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g) Terry Fox Run: see Admin. Remarks

h) Ideas for new activities to be held at McCaig: under discussion taking into account this unique school year.....

i) 2020-2021 PPO meeting schedule: Chantal will look at a calendar, taking into account Executive officers availability, list of TFOMES and GB meetings, also the PPO meeting of RHS(since many members are on both committees) and return with dates.

5. OTHER BUSINESS ARISING:

- An issue of the Drop Off routine and safety issues was brought up by Roula.(other members agreed)
- She has noticed that parents are not respecting the “rules of traffic flow” in the RHS parking lot and is worried a child will be injured.
- Asked if we could obtain the diagram and email that RHS uses explaining the “flow” of the parking lot and have it emailed to all McCaig parents. Ms. Gauthier to follow up.
- Also to aid safety we would like to ask RHS if a tree branch blocking the sidewalk in the parking lot at RHS can be trimmed back so children can remain on the sidewalk instead of having to walk in between cars in the lot. Ms. Gauthier to follow up.

Meeting Adjourns: 8:40pm