



McCaig Elementary

501 Northcote
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EDUCATION,
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COMMISSION SCOLAIRE SIR-WILFRID-LAURIER
SIR WILFRID LAURIER SCHOOL BOARD
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PPO Meeting

McCaig Elementary

Monday, September 26th 2022, 7pm (Gymnasium)

Minutes

Attendees: Chantal Ippersiel, Julie Vavatsikas, Rosanna Giancola, Enza Zeffiro, Melissa Mancusco, Tania Aquilla, Rima Makedessi, Jean-Pierre Magar, Kim Chute, Maral Halebi, Pina Caltagirone, Alessandra Salvatore, Roxanne Lachapelle, Sham Muthicon and Tina Miscio

OPENING

- Chantal called meeting to Order at 7:10pm.
- Verification of Quorum: reached, as more than 8 members are present. An email is to be sent out to other parents who could not attend but would like to join PPO.
- Approval of Agenda: motion to approve by Enza, 2nd by Melissa

ELECTION EXECUTIVE OFFICERS

Chantal presented an overview of each Executive Position.

Chairperson:

- Chantal nominated Maral, 2nd unanimously
- No other nomination.
- Maral Halebi is elected as PPO Chairperson for the 2022-23 school year.

Vice-Chairperson:

- Like in previous years we will elect 2 vice-chairs.
- Tania nominated herself, 2nd by Julie.
- Pina nominated Enza, 2nd by Melissa
- No other nomination.
- Tania Aquilla and Enza Zeffiro are elected as PPO Vice Chairs for the 2022-23 school year.

Secretary:

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- Tina nominated Pina, who graciously declined.
- Enza nominated Roxanne, 2nd by Pina.
- No other nomination.
- Roxanne Lachapelle is elected as PPO Secretary for the 2022-23 school year.

Volunteer Coordinator:

- Rosanna volunteered and 2nd by Julie.
- Pina offered to help Volunteer Coordinator.
- Rosanna Giancola is elected as PPO Volunteer Coordinator along with Pina Caltagirone for the 2022-23 school year.

NEW BUSINESS

- Custodian Appreciation Day:
October 2nd. is Custodian Appreciation Day. Ms. Miscio will thank McCaig's caretakers on Monday, October 3rd.
- World Teacher Day:
On October 5th. is World Teacher Day. Coffee and muffins will be brought to the staff on Thursday October 6th.
- Halloween, Monday, October 31st
 - Halloween at McCaig: Kids and staff get dressed up, a special activity is set up with special prizes, and treat bags are given to the students.
 - Corn Maze: Tania suggested setting up a corn maze in the Gymnasium on October 31. Idea received unanimously.
 - Volunteers will need to come in on the weekend to set up. Kim will lend Halloween decorations, fog machine, and boxes for the corn maze set up.
 - AM Maze: more fun-focused, less scary. PM Maze: lights out, scarier for older grades.
 - Tania to speak with RHS and see if Drama high school students would come volunteer.
 - Pumpkin decorating contest: 1 pumpkin for each class for younger grades, and possibility of more for older grades, as more hands-on deck. The pumpkins will be delivered on Monday October 24th, and homerooms will come pick out their pumpkins on the 25th. Pumpkins should be ready by Friday October 28th, as they will be part of the Corn Maze Décor.
 - Halloween Planning Meeting: Thursday, October 6th by Zoom. Julie to update all PPO members with information collected and decision for request of funds to be made to TFOMES.
- Other Ideas discussed to give Ms. Miscio and new parents an overview of past events / new ideas
 - Christmas - Santa Bus: was well received last year, older grades wanted in on the fun.

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- Santa Breakfast and come in in their pyjamas.
- Parents to come in as Elves to help with Santa Breakfast.
- Photo booth set up in the library with Santa.
- Christmas themed week: week before the Holiday break. Will look at what was done last year.
- Winter Carnival in February. Hot chocolate, set up stations with various activities such as: games, “Olympics”, etc.
- Bonhomme Carnaval made from papier mâché.
- Valentine’s Day: Have a Carebear Mascot distributing heart-shaped lollipops to each classroom.
- Cabane à sucre day (April)
- Easter: Easter bunny, distributing Kinder eggs.
- End of year: BBQ by TFOMES, Sports Day (Summer Olympics), ice cream truck, etc.

- PICTURE DAY: Volunteers needed
 - Tuesday, October 4th all day, Wednesday, October 5th, half day. Rosanna took down the names of 4 parents for October 4th, and 3 parents for October 5th.
- JUDICIAL DECLARATION
 - These forms were sent out by email from school administration and all volunteers must submit completed form to Ms Erin in order to be able to volunteer on school grounds.
- PPO Meeting Schedule
 - The meeting schedule was accepted by all.
 - Next meeting: Tuesday, October 25th, 2022

Meeting adjourns unanimously at 9:20pm.