



### McCaig Elementary

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AN ENGLISH  
EDUCATION,  
A BILINGUAL  
FUTURE

UNE  
ÉDUCATION  
EN ANGLAIS,  
UN AVENIR  
BILINGUE



COMMISSION SCOLAIRE SIR-WILFRID-LAURIER  
SIR WILFRID LAURIER SCHOOL BOARD  
[www.swlauriersb.qc.ca](http://www.swlauriersb.qc.ca)

Good day McCaig Parents,

Please note that children in Pre-Kindergarten, Kindergarten and grades 1, 2 and 3 Will be given tags depending on whether they walk home, take a bus, go to daycare or are picked up by a parent. These tags will be given to the children to facilitate the student dismissal process. Parents must ensure that the appropriate tag is present and visible at all times; preferably on the student's backpack. We suggest making sure they are attached to a zipper or somewhere on the front of the backpack in a prominent location.

This method of identification ensures that school bus drivers and school staff can readily identify students who are daycare, parent pick-up, riding school buses or walking home. In order to ensure that this new procedure is successful, we need the cooperation of school administration, school bus drivers, and parents in this program. If your child requires more than one type of tag, you must ensure the correct school tag is visible for that day to assist school staff and the school bus driver in identifying the student and the correct manner in which they will be going home. **You must also always notify the teacher.** Each student/parent is responsible for changing his or her own tag.



WALKER TAG



DAYCARE TAG



PARENT PICK UP TAG



BUS TAG

In the event that a last minute change to the **dismissal process** for your child is required, you must contact the school **BEFORE** noon to advise us of the change. Changes to the dismissal process after this time will not be permitted. To avoid having to call the school, the preferred method of advising the school of a change in the dismissal process for your child is to **write a note in your child's agenda.** Please note that these measures are in place to ensure the safety and security of the children.

Thank you for cooperation in this matter.

Richard Mason  
Principal

