



McCaig Elementary

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COMMISSION SCOLAIRE SIR-WILFRID-LAURIER
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December 16th, 2020

Dear Parents,

As you are aware December 17th and 18th had already been designated “special days” in a revised school calendar, in an effort to prolong the quarantine period of the holidays and to assist in the battle against the Covid pandemic. **January 4th, 5th, 6th, 7th and 8th** have now also been designated as “special days” as well. On **December 17-18** and now **January 4-8**, all McCaig staff, with the exception of janitorial, maintenance and emergency daycare staff, will work from home (telework). There will be no “in-person” attendance at school for McCaig students on **December 17-18** and **January 4-8**. There will be no *regular* daycare service on these days either. All students, except those attending emergency daycares, are to remain at home.

McCaig daycare *will* be open on the dates indicated above to provide emergency daycare service to **frontline workers only**. The daycare service will be offered free of charge for those who use them. The same website that was used last Spring to register the children of frontline workers has been reinstated, to allow them to sign-up. It is important to remember that the daycare will be open to **frontline workers only**.

During these designated “special days”, all students will be assigned work to do at home (reading, assignments, activity books etc.) and teachers will check-in with them once a day during a pre-determined block of time. Your child’s teacher(s) will contact you (via zoom link or other). The schedule for the daily check-in with students by teachers is as follows:

- Pre-K and K teachers will check-in with their students between 9:00am and 9:45am.
- Cycle One teachers will check-in with their students between 9:45am and 10:30am.
- Cycle Two teachers will check-in with their students between 10:30am and 11:15am.
- Cycle Three teachers will check-in with their students between 11:15am and 12:00pm.

NB Please note that Monday, January 4th is a pedagogical day and as such teachers will not be assigning work or checking-in with your child on that day.

All students will resume classes on **Monday, January 11th**. This first regular school day of the new year will be a Day 3 in your child’s schedule. There will be regular daycare service on January 11th.

Thank you.

Richard Mason
Principal
McCaig Elementary